1. How many pages is your current resume?

1 page

2. When was the last time you updated your resume?

Two months ago.

3. How often do you update your resume?

Update as needed.

4. What is one thing you’d like to improve about your resume?

Polish the achievements in the past.

5. What is one thing you like about your current resume?

Appearance.

**Major sections in a resume**

* Heading
* Skills
* Projects
* Professional experience
* Education experience
* Achievements
* Interests

**Structure education experience**

* Degrees
* Certificates
* Workshops